Annual General Meeting
Monday 17th November 2025
Held at Hambleton Community Action, 159/160 High Street, Northallerton

PRESENT: David Walker, Fiona Ellin, Steve Hadwin, Liz Lockey, Nicola Hutchinson, Kelly McAnally, Sarah MacVean, Erica Partington, Angela Heys, Kathryn Watts, Alison Wragg, Paula Taylor, Oliver Jackson, Phil Wright, Angela Turner, Kirsty White, Andrea Fox, Andrew Clayson, Libby Alderson, Sally Cottam, Richard Clark, Helen McCormack, Caroline Dickinson, Sally Burton, Pamela Moffat, Freddy Cartagena, Anne Potts, RACHEL Allen, Michael Dales, Joyce Mortique, Callum Adlington, Gwen Buckle, Kathleen Fyles, David Pratt, Gill Dinsdale, Ros Day

APOLOGIES: Michael Harvey, Nigel Fox, Dianne Pottage, Barbara Flaxton, Jo Everington, John Glenwright, Jane Whinfrey, Jo Downes, Kathy Bryan, Simon & Jo-Ann Eastwood, Maggie Wood, Fiona Turnbull, Derek Smith, Sue Lear, Robert Latter, Shirley Buckingham, Carlos Archer

Item	Discussion	Action
1.	**Welcome /Apologies & Minutes of previous years AGM** David Walker, Vice Chair welcomed everyone to the meeting and the apologies (listed above) were noted. David provided apologies on behalf of Michael Harvey, Chair of Trustees who could not attend the meeting. The minutes from the previous year's AGM on 11th November 2024 were reviewed. There were no matters arising. Acceptance of the minutes as a true record of the meeting was proposed by Alison Wragg, seconded by Steve Hadwin and agreed by a show of hands from members.	
2.	**Chairs report – David Walker, Vice Chair of Trustees** David verbally read the Chair's written report aloud and expressed thanks to the volunteers, staff, and funders. There were no questions asked.	
3.	**New staff introductions – Liz Lockey** During the year several new staff have been welcomed to the team: Amy Maughan - Project Officer for POSCH Dillon Pybus – Marketing Assistant	

	Jo Sheehan - Car Scheme Assistant Julie Payne – Admin Assistant for Hambleton Strollers and Trailblazer Kelly McAnally - Operations Lead: Enterprise & Upfront Co-ordinator Sarah MacVean - UpFront Assistant Tessa Snowdon - Group Facilitator & Talking Newspaper Co-Ordinator	
4.	**Chief Officers Report – Liz Lockey** Liz thanked all funders, trustees, staff, and volunteers, and presented the Impact Report video, which outlined service delivery over the past year. She then spoke about new initiatives and developments, including a staff restructure that introduced Operations Leads to provide project oversight and staff line management. She also explained how changes to NHS patient transport services in May have led to a significant increase in demand for the Community Car service, and how efforts are being made to streamline and cluster appointments in response. POSCH was transferred to HCA in July, with activities starting in September. In addition, discussions have been taking place with other charities about the development of local collective counselling services. With funding becoming harder to secure and demand for services increasing, the charity is looking at ways to grow its trading income and make improvements by using new technology. Alison then gave a short verbal presentation on the new Trailblazers project, which supports people who are economically inactive. She explained that she is currently reaching out to businesses to encourage corporate social responsibility engagement, with the aim of providing mentoring and other forms of support.	
5.	**Treasurers report / presentation of accounts and Election of Independent Examiner** David Walker presented his verbal report in support of the circulated accounts. He confirmed that the reserves policy has been met, with six months of funding held in the accounts. David thanked Erica and Sandra for their work in the day-to-day management of the accounts. The approval of the accounts was proposed by Anje, seconded by Liz, and agreed by a show of hands from the members present. David then proposed the reappointment of T P Jones as Independent Examiner of Accounts. This was seconded by Steve Hadwin and agreed by a show of hands from the members present.	

6.	**Election of Trustees** Fiona Ellin and Steve Hadwin retired from office by rotation, and both have stood for re-election. They were both re-elected to the board of trustees, proposed by Pamela, seconded by Liz and by a show of hands from members at the meeting. All other trustees agreed to remain in post.	
7.	**Election of Officers** The Vice Chair proposed that the officer positions were deferred to the next committee meeting. This was seconded by Liz and agreed by the members present.	
8.	**Any other business** Pamela Moffat advised everyone about the small group of volunteers who meet socially on the third Tuesday of each month at Strikes Cafe, Northallerton at 10.30. The next meet-up is tomorrow, Tuesday 18th November then Tuesday 16th December. All Hambleton Community Action volunteers welcome.	